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Originator:	Health and Safety Officer / Estates and Facilities Manager
Responsibility:	Deputy Principal/CEO

LEICESTER COLLEGE HEALTH AND SAFETY POLICY STATEMENT

Leicester College Health and Safety Statement is an overview taken from Leicester College Health and Safety and Policy REV 9.

This is supported by the Enabling Health and Safety At Work etc Act 1974

- Leicester College is committed to ensure, so far as reasonably practicable, the health, safety and welfare of its employees and the student body. Leicester College accepts the responsibility for other persons who may be affected by College activities as a minimum by taking steps to ensure that its statutory duties are always met.
- The College will provide each employee, student, visitor and contractor with information, instruction, and training as is necessary, to enable the safe performance of work, maintenance and leisure activities associated with our College.
- The College accepts that it is the duty of the Senior Management to ensure that all processes, systems of work, plant and equipment are provided, maintained and supervised to take account of Health and Safety for all persons associated with the location.
- The College will provide responsible and competent staff and facilities for all emergency situations. This ensures fires alarm activations are conducted in a controlled manner with annual controlled fire evacuation tests, and equipment serviced and tested. Only persons who are trained and competent in using fire extinguishers should do so.
- The College provides First Aid and Mental Well-being training for all persons within the campuses and outreach centres by trained competent persons.
- The College accepts that the accountability for Health and Safety is vested with College Senior Management; however, the responsibility to ensure compliance with legislation and policies is devolved to all line management and communications with their teams. The overall responsibility is with the College Principal/CEO and Executive Leadership Team.
- The College will maintain adequate facilities and arrangements to enable consultation with employees or their representatives on issues of Health and Safety each term, or as and when the government changes legislation.
- The College will appoint competent people to assist the College in meeting the statutory duties including, where appropriate, specialists from outside the College.
- The College expects all members of staff, students, visitors and contractors to co-operate with the College, ensuring all statutory duties are followed and complied with. Each person located on any one of our campuses, outreach centres has a legal obligation to take care of their own health, safety and wellbeing and for the health, safety and wellbeing of others, who may be affected by their acts or omissions, or acts undertaken as a criminal offence.
- The College will set out full details of the organisation and responsibilities for Health and Safety and communicate this to all, including a standard agenda item within team meetings (mandatory) and College Committees (when applicable).
- The College will regularly monitor the Health and Safety Policy to ensure that the objectives are achieved. The Policy will be reviewed periodically and, if necessary, revised in the light of legislative or organisational changes.

Signatures

1 August 2024

Handwritten signature of Verity Hancock in black ink.

Verity Hancock – Principal/CEO

Handwritten signature of Danielle Gillett in black ink.

Danielle Gillett – Chair of Corporation