

# Equality and Diversity Award level 1

## Course Overview

This is a supported online learning course which is all year (50 weeks of the year including non-term times). You will work on our IT workshop and study the units that make up this award, which could be one whole day or split over a few days. Days and times to suit your personal commitments, and the learning is taken at your own pace and complete the assessment once you feel ready. The aim of this course is to provide you with the knowledge and understanding of the meaning of equality and diversity at work including the relevant legislation and outlines the need for positive approaches in all aspects of life in the workplace and personal activities. Individuals who successfully complete this course will gain a nationally recognised qualification which is essential for all working environments to comply with current legislation. Particularly beneficial for anyone (19+) who are seeking employment or who wants to update their knowledge to be compliant in the workplace.

## What you will learn

During this online course, you will use the online programme to develop your knowledge and understanding of the following topics: 1) Understand what is meant by equality and diversity in the workplace 2) Understand equal opportunities at work 3) Recognise the need for positive approaches that support equality and diversity 4) Identify the consequences of non-compliance with current legislation

## Entry Requirements

There are no formal entry requirements, however, a reasonable level of literacy is expected i.e. you can write and speak to make yourself understood. If you have any concerns regarding your literacy level, please contact us.

## How you will be assessed

You will complete short mock tests following completion of the learning for each unit and when you are confident, and following discussion with your tutor, you will then complete the multiple-choice online exam.

## Course Fees

Fee concessions: You will not be required to pay a fee for this course if you are in receipt of one of the following benefits: Universal Credit, JSA or ESA (Employment and Support Allowance Work-Related Action Group) or low waged. Evidence of benefits will be required on the application.

## Course Progression

On completion of this award, your tutor will be able to provide advice and guidance on other online courses or classroom-based programmes e.g. level 2 Equality and Diversity Certificate with the Distance Learning Team. Alternatively, you might consider CV writing, interview skills, Customer Service skills and other short vocational programmes that the City Skills centre offer. This qualification will support individuals to gain employment by improving their confidence by gaining new skills and qualifications. For more detailed advice and guidance about future steps, you can make an appointment with one of our qualified careers advisers who can support you to find the most suitable career path for you and to make the most of your skills and qualifications.

## What Happens Next

Apply online via the College website. You will be contacted to attend an interview if required, or you will be sent a conditional offer according to the entry requirements for the course. You will then be invited in to enrol for your chosen course of study. For enrol and pay courses: Once you have decided to take the course, you need to fill in a short learner details form online and pay the course fee. Once you have done this, you will receive an electronic confirmation of enrolment and payment. For applications via JCP, please ask your JCP Work Coach to refer you to this programme. Subject to individual eligibility and type of benefit, the vast majority of courses are free to people in receipt of an employment-related benefit (JSA).

## Course Details

<b>Course Code</b>	P00328
<b>Start Date</b>	Various
<b>Study Hours</b>	Part Time
<b>Duration</b>	1 week
<b>Campus</b>	City Skills Centre
<b>Level</b>	1

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