

## Extended Certificate in Business and Law BTEC Level 3

### Course Overview

Do you aspire to work within either the Business or Law industries? If so, our exciting new study programme in business and law will allow you to broaden your knowledge and skills across two related subjects. Not only will you be studying the core units necessary to succeed in business but you will also incorporate one law unit giving you a flavour of what it could be like working in the law industry. The purpose of this course is to allow students to have the opportunity of different progression routes allowing flexibility when applying for jobs or going on to higher education. This is a one-year study programme (four units equivalent to one A level) with an option upon successful completion of the course to progress onto the National Diploma or our T level programme. You will participate in activities that help you develop your personal skills, such as building your character and confidence. This will help you to live well and move into your chosen career. If you are 16-19 years old these activities will be timetabled as will work experience and placement. You can also choose to take part in other activities.

### What you will learn

With the best of both subject areas, you will study units in: - The English legal system unit of the course and the intricacies of Exploring Business, - Personal and Business Finance and Developing a Marketing Campaign for the business element. - Recent cohorts have taken part in live projects with local employers thus linking their academic study to the workplace. These units will give you the skills and knowledge to either enter the workplace or progress onto our diploma in Business and Law in the second year.

### Entry Requirements

Entry onto this course requires five GCSEs at grade 4 (C) or above and you can retake either English and / or maths, 90% attendance in your last place of study or work and a reference

### Course Fees

Material fee: £40 Residential fee: £40 Tuition fee: £2573 Total fees: £2653 The course may involve induction activities and a number of course-related external visits for which fees will be incurred. You will need to pay £80 for trips and other enrichment activities during enrolment.

### Course Progression

This course will give you a broad base of knowledge in both law and business-related topics and equates to one A-level. If you complete this course successfully you will have the opportunity to progress to the Business/Law National Diploma. If you already have AS levels or another level 3 qualification and are working at distinction level there may be an opportunity to apply to the Higher National Diploma in Business Management at the college, or another university of your choice. Alternatively, you may decide to pursue an apprenticeship within the business/law sector.

### What Happens Next

Apply online via the College website, or if your school uses the Positive Steps @16 (PS16) application system please apply through this and speak to your careers advisor if you are unsure. You will need details of your qualifications and employment history, a reference, and a personal statement to complete your application. Once your application has been successfully processed, you will be sent a conditional offer and be invited to a Welcome Event at the College to meet your tutors, learn more about your chosen course of study and tour the facilities. You will then need to confirm your acceptance of the course offered to you.

### Course Details

Course Code	P00622
Start Date	07/09/2026
Study Hours	Full Time
Duration	1 year
Campus	St Margaret's Campus
Level	3

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