

Adult Functional Skills English Intensive

Course Overview

We have intensive courses for Entry 2/3 and level 1/2. Our intensive courses are based at City Skills Centre. We have courses starting throughout the year, and they run from 9.30am to 3pm, one day a week for 11 weeks. Functional skills are practical and applied skills in English which allow individuals to work confidently, effectively and independently at home and at work. It is a recognised qualification by colleges and employers. Functional Skills English ensures that individuals can use spoken and written communication skills competently and apply them to challenges within everyday life. This course is designed for individuals who already have strong underpinning English skills but may require development of their ability to apply those skills and techniques effectively to secure an accredited qualification.

What you will learn

Functional Skills English is made up of 3 units: Speaking and listening - Reading - Writing. At Entry level you will develop and become more confident at: taking part in 1:1 conversations and group discussions; reading and writing different kinds of texts; and improving your spelling, punctuation and grammar. At levels 1 and 2 you will develop and become confident in discussion and presentation skills; reading and writing a wide variety of texts; and using accurate punctuation, grammar and spelling. To achieve the full Functional Skills qualification, a pass in all three units is required.

Entry Requirements

Our classes are for adults, and you must be 19 or above on 31st August 2025. There are no formal entry requirements. You are expected to attend every session and work independently for a minimum of 2 hours per week if you are to achieve the qualification within the agreed timescales. Our classes are free to most learners who do not already have an English level 2 functional skills qualification or English GCSE A*-C (grade 4).

Course Progression

Successful achievement on the course will allow you to progress onto a higher level of functional skills or apply for GCSE English. This qualification will also help you if you are considering applying for an apprenticeship. It may improve your chances of getting work or progressing within work, moving onto other courses, or enable you to support your children more effectively.

What Happens Next

Apply online via the College website. You will be contacted to book an initial assessment in order to find out your level and identify the most appropriate class for you.

Course Details

Course Code	M00015
Start Date	01/08/2026
Study Hours	Part Time
Duration	Various
Campus	City Skills Centre
Level	Entry

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